

FINANCIAL BID / BILL OF QUANTITIES (BoQ)

(To be submitted by the bidder in a separate, sealed financial envelope / separate encrypted BoQ upload)

Tender No: _____

Name of Work: Annual Maintenance Contract (AMC) for Office Appliances (Air Conditioners, Water Coolers, Refrigerators, and Televisions).

Name of Bidder/Firm: _____

Price Schedule Grid

Sl. No.	Description of Item & Service Scope	Tentative Qty (A)	Unit of Measurement (UOM)	All-Inclusive Annual Base Rate per Unit (Excl. GST) in ₹ (B)	Applicable GST % (C)	Total Annual Rate per Unit (Incl. GST) in ₹ (D = B + GST)	Total Financial Bid Value for 1 Year in ₹ (E = A × D)
1	Air Conditioner (AC): Comprehensive AMC including 4 routine services, troubleshooting, repair, spare parts, and gas charging.		Per Unit / Year				
2	Water Cooler: Comprehensive AMC including bi-monthly cleaning/disinfection, filter replacements, and compressor checks.		Per Unit / Year				
3	Refrigerator: Comprehensive AMC including half-yearly servicing, gasket repair, and cooling system maintenance.		Per Unit / Year				
4	Television (LED/Smart TV): Comprehensive AMC covering internal circuit boards, ports, PSU cards, and software updates (Excluding Display Panel).		Per Unit / Year				
- GRAND TOTAL VALUE FOR ONE (1) YEAR (In Figures):							₹ _____
Grand Total Bid Value (In Words): Rupees _____ only.							

Crucial Financial Rules & Notes for Bidders

- L1 Determination:** The Lowest Bidder (L1) will be evaluated strictly on the **Grand Total Value for One Year** combined, not on individual line-item rates.
- All-Inclusive Rates:** The rates quoted in column (B) must include all structural operational costs. This covers technician wages, travel allowance (TA/DA) across Mizoram, administrative overhead, safety gear, and tools. No claims for travel or diagnostic fees will be entertained separately.

3. **Price Finality:** The prices quoted shall remain firm, fixed, and unalterable throughout the 1-year duration of the contract. No escalations due to market fluctuations will be accepted.
4. **Discrepancy Rule:** If there is a discrepancy between the total amount written in figures and the amount written in words, the amount written in **words** shall be treated as correct and legally binding.

Date: _____

Place: _____

Signature of Authorized Signatory: _____

Name & Designation: _____

Full Company Address & Seal: