

**GOVERNMENT OF MIZORAM
GENERAL ADMINISTRATION DEPARTMENT
SECRETARIAT ADMINISTRATION WING (ACCOUNTS)**

NOTICE INVITING BID

Dated Aizawl, the 24th Feb, 2025

No.D.19021/2/2024-SAD(G) : Mizoram Secretariat a electronic items - Computer, Printer, Air Conditioner, Water Cooler, Copier Machine, Refrigerator te siam/servicing/part thlak hna thawk thei tur AMC huam chhung a Registered Firm, Rate Contract siampui tur mamawh a ni a, bid hi **17th March 2025, 12:00 noon** thleng thehluh theih ani anga Hemi ni vek chawhnu Dar 1:00 ah Deputy Secretary, GAD, SAW room ah hawn nghal ani ang.

Kimchang zawka hre duh tan GAD, SAW(General), Room No: 055, Mizoram Secretariat ah Office hun chhungin zawhfiah theih a ni a, Terms and Conditions leh bid form te chu sad.mizoram.gov.in ah en/download theih in a awm bawk.

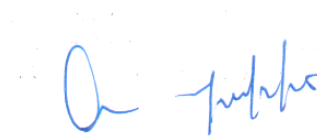
Sd/- ALAN LALTHANZARA
Deputy Secretary to the Govt. of Mizoram
General Administration Department
Secretariat Administration Wing

Memo No.D.19021/2/2024-SAD(G) :

Dated Aizawl, the 24th Feb.,2025

Copy to:-

1. Director, I&PR with a request to publish bid notice in 2(two) Local Daily Newspapers in 1(one) issue.
2. Website Manager, General Administration Department.
3. Office Notice Board.
4. Guard File.



(ALAN LALTHANZARA)
Deputy Secretary to the Govt. of Mizoram
General Administration Department
Secretariat Administration Wing

**TERMS & CONDITIONS OF RATE CONTRACT FOR VARIOUS
REPAIR & MAINTENANCE WORKS UNDER GAD, SAW.**

1. Mizoram Public Procurement Rules (MPPR), 2020 in hna hrang hrang thawh dan a sawi angin kalpui a ni ang.
2. GAD, SAW hnuaiah rate contract item hrang hrang chu Annexure-“A” ah tarlan a ni a, Kum khat chhunga siam/hnathawh ngai vel (appropriate quantity) pawh tarlan a ni a, amaherawhchu, minimum quantity chu quaranteed a ni lovang.
3. He rate contract hi kum khat chhung emaw, Department in a tul a tih hunchhung siampui a ni ang.
4. Bid chhangtute'n single part bid-in, Sealed envelop hrang 2(pahnih) ah thehltur tur a ni a, pakhat chu technical bid niin, pakhat dang chu financial bid a ni tur a ni.
5. Technical bid a qualify ho chauh financial bid hawsak an ni ang.
6. Technical bid a document thehltur tur chu hengte hi a ni:-
 - a) Dilna (Form A)
 - b) House Tax Payee Certificate(HTPC) emaw, Court Fee Stamp ₹ 10/- nen.
 - c) GST Registration copy.
 - d) AMC Registration copy.
 - e) Earnest Money Cheque emaw, Demand Draft (DD) ₹ 5,000/- of total amount drawn in favour of Dy.Secretary,GAD,SAW etc.
7. Financial bid chu Form 'C' (Annexure-II) fill up a thil tel tur a ni. Hetah hian an service pek theihthe chiang taka tarlan tur a ni a, warranty period pawh ziah tel tur a ni. Rate fill up lo chu consider tel a ni lo ang. Financial Bid hi GST tela tarlan tur a ni ang.
8. Purchase Advisory Board in a pawmte firms chu Repair Order hmanga thawh tur hriattir an ni ang.
9. Repairing Bill pek chungchangah, Department in sum a neih dan a zirin a rang lama pek an ni ang a, sum dinhmunin a zir loh avanga repairing bill pek theih loh a nih pawhin, sum awm hun remchangah pek tur a ni ang. Hemi chungchang hi repair hna thawktuin khawi hmuna mah a sawibuai tur a ni lo.
10. Rate contract hun chhungin state chhungah thil man tlak hniam emaw, san avangin, rate contract chhangtu rate chu item in angah, hmun danga midang rate aia a lo sang zawk emaw, a lo hniam zawk emaw a nih chuan, rate hniam ber te chhana ang chu midangin chhan let na hunchhung a pe anga,a tul angin siamrem tur a ni ang. Tin, rate contract chhangtuin a rate tihhniam a remti lo a nih chuan, rate contract siam tawh sa chu kalpui zel kher a ni lovang.
11. Bid tu te zingah hian, a rate hniam ber atanga tehin emaw, an quality emaw en chungin thawktu tur hi thlan a ni ang.

(ALAN LALTHANZARA)
Deputy Secretary to the Govt. of Mizoram
General Administration Department
Secretariat Administration Wing

F O R M - A.

FORM FOR SUBMISSION OF BID

Name of Owner/Proprietor : _____

Registration No & Date : _____

Full Address : _____

Contact No : _____

To,

The Deputy Secretary,
GAD, SAW,
Mizoram Secretariat.
MINECO.

Subject : Submission of bid for rate contract.

Ka pu,

Local Chanchinbu atangin GAD, SAW, Mizoram Secretariat ah Office bungrua (electronics item) chi chrang hrang repair tur rate contract ziahfelpui tur in mamawh tih ka lo hria a (vide Notice No.D.19021/2/2024-SAD(G), dated _____, hemi atan hian Sl.No._____, Item : _____ (list of repair & Maintenance Works, Annexure-A) atan hian bid ka rawn submit e.

I rintlak,

Signature:

Name of Owner/ Proprietor: (_____)
(in block letter)

Date: _____

Seal :

F O R M - B
FORM OF TECHNICAL BID

Name of Work : _____

Bid No : _____

To,

The Deputy Secretary, GAD, SAW (Employer)

Mizoram Secretariat, Mineco, Khatla, Aizawl (Address)

Sir,

We, the undersigned, declared that:

1. We have examined and have no reservations to the Bidding Document.
2. We offer to execute the Works described above and remedy any defects therein in conformity with the Conditions of Contract including Special Conditions.
3. We undertake, if our Bid is accepted, to commence the work as stipulated in this Contract, and to complete the whole work comprised in the Contract within the time stated in the Contract Document.
4. We agree to abide by this Bid for the period of 60 days from the date fixed for receiving the same, and it shall remain binding upon us and may be accepted at any time before the expiration of the period;
5. We undertake that unless and until a formal Agreement is prepared and executed, this Bid, together with your written Letter of Acceptance shall constitute a binding contract between us.
6. We understand that you are not bound to accept the lowest or any tender you may receive.
7. I/We do hereby submit our Technical Bid, complete with all the required information as stipulated in your Bidding Documents.

Signature : _____

Name of Owner/Proprietor : _____
(in block letter)

Date : _____

Seal :

ANNEXURE – ‘A’.

(List of repair & maintenance works needed under GAD, SAW).

Sl.No.	ITEM	Approximate Number
1	COMPUTER(CPU)	635 Nos
	1 Motherboard replacement:	
	a. Intel H61 Chipset (1155 Socket)	
	b. Intel h81 Chipset (1150 socket)	
	c. Intel H110 Chipset (1151 socket)	
	d. Intel H310 Chipset (1151 socket)	
	e. Intel H410/H510 chipset (1200 socket)	
	f. Intel H610 chipset (1700 socket)	
	g. AMD A320 chipset (socket AM4)	
	h. AMD B450 chipset (Socket AM4)	
	i. AMD B550 chipset (Socket AM4)	
	2 Computer Service:	
	a. Windows 10 installation w/o Genuine key	
	b. Windows 11 installation w/o Genuine key	
	c. Windows 10 installation with Genuine key	
	d. Windows 11 installation with Genuine key	
	e. MS Office installation w/o genuine key	
	f. MS Office installation with genuine key	
	g. Diagnose Issues on hardwares & softwares	
	h. Cleaning of CPU	
	3 Replacement of RAM	
	a. DDR3 4GB RAM	
	b. DDR3 8GB RAM	
	c. DDR4 4GB RAM	
	d. DDR4 8GB RAM	
	4 Hard Disk Replacement:	
	a. 128/120gb SSD	
	b. 240/250 gb SSD	
	c. 500/512 gb SSD	
	d. 128/120gb m.2 SSD	
	e. 240/250 gb m.2 SSD	
	f. 500/512 gb m.2 SSD	
	g. 500GB hard Disk (traditional)	
	h. 1tb Hard disk (traditional)	
	5 Processor Replacement:	

	a.	intel Dual Core (1155 socket)	
	b.	Intel Dual Core (Socket 1150)	
	c.	Intel Dual Core (Socket 1151)	
	d.	Intel Dual Core (Socket 1200)	
	e.	Intel Dual Core (Socket 1700)	
	f.	Intel i3 Processor (socket 1155)	
	g.	Intel i3 Processor (socket 1150)	
	h.	Intel i3 Processor (socket 1151)	
	i.	Intel i3 Processor (socket 1200)	
	j.	Intel i3 Processor (socket 1700)	
	k.	AMD Ryzen 3 3200G processor	
	l.	AMD Ryzen 5 3400G Processor	
6	SMPS Replacement		
	a.	Generic 450W	
	b.	Generic 500W	
	c.	Branded 450W	
	d.	Branded 500w	
7	Miscellaneous:		
	a.	PCI LAN Card	
	b.	USB LAN Card	
	c.	PCI Sound Card	
	d.	USB Sound card	
	f.	CPU Cabinet/Case (Generic)	

2	PRINTERS		600 nos
	1	Solenoid Replacement	
	2	Power board replacemnt	
	3	Logic card replacement	
	4	Teflon replacement	
	5	Pressure roller replacement	
	6	Laser Unit replacement	
	7	Printer service	
	a.	Diagnosing issues & Problems	
	b.	Cleaning	

3	COPIER MACHINE	145 nos
1	Drum Unit replacement	Konica Minolta - 65
2	Developer +HVT replacement	Ricoh - 59
3	Blade replacement	Canon - 9
4	Bushing replacement	HP - 9
5	Spacer roller replacement	Sharp - 2
6	Heater roller replacement	Kyocera - 1
7	Gear replacement	
8	Drum lock replacement	
9	Chips replacement	
10	Paper sensor replacement	
11	Transfer roller replacement	
12	Selenoir repair/replacement	
13	Mainboard replacement	

4	AIR CONDITIONER	90 nos
1	Gas Refill	Godrej - 15 Haier - 44 Samsung - 6 LG - 8 IFB - 11 Sharp - 5 Whirlpool - 1
2	Compressor thlakna	
3	Capacitor thlakna	
4	Indoor Unit Fan Motor thlak	
5	Indoor Unit Powerboard	
6	Gas pipe thlak/Welding	

5	WATER COOLER	14 nos
1	Servicing/Cleaning	(Whirlpool)
2	Fan Motor thlak	
3	Fan blade	
4	Compressor thlak	
5	Filter thlak	
6	Power port thlak	

6	CATRIDGE REFILL/REPAIR	
1	Drum thlak	
2	Doctor Blade thlak	
3	Wiper Blade	
4	Powerder refill + Wastank clean	
5	Magnetic roller thlak	

7	TELEVISION	17 nos
1	As required	

8	REFRIDGERATOR	6 nos
1	As required	

(ALAN LALTHANZARA)
 Deputy Secretary to the Govt. of Mizoram
 General Administration Department
 (Secretariat Administration Wing)

FORM - 'C'

(Financial bid for various works under GAD, SAW)

Name of Firm : _____

Owner/Proprietor Name : _____

Full Address : _____

Contact No. : _____

To,

The Deputy Secretary to the Govt.of Mizoram,
GAD, SAW.
Mizoram Secretariat, MINECO.

Ka pu,

GAD, SAW hnuaiia item of works hrang hrang ka thawh theihthe chu a hnuaiia tarlante hi a ni e. Mizoram Public Procurement Rules, 2020 in a sawi angin, he rate quote te hi kum khat chung a dam ang. He Form 'C' ah hian hnathawh theih item belh emaw, kimchang zawka ziaak duh tan lehkha hrana ziahin a thehluh tel theih reng e.

Sl.No	ITEM		Approximate Number	Rate (to be filled by bidder inclusive of GST)	Warranty period in month
1	COMPUTER(CPU)		635 Nos		
	1	Motherboard replacement:		₹	
		a. Intel H61 Chipset (1155 Socket)		₹	
		b. Intel h81 Chipset (1150 socket)		₹	
		c. Intel H110 Chipset (1151 socket)		₹	
		d. Intel H310 Chipset (1151 socket)		₹	
		e. Intel H410/H510 chipset (1200 socket)		₹	
		f. Intel H610 chipset (1700 socket)		₹	
		g. AMD A320 chipset (socket AM4)		₹	
		h. AMD B450 chipset (Socket AM4)		₹	
		i. AMD B550 chipset (Socket AM4)		₹	
	2	Computer Service:			
		a. Windows 10 installation w/o Genuine key		₹	
		b. Windows 11 installation w/o Genuine key		₹	
		c. Windows 10 installation with Genuine key		₹	
		d. Windows 11 installation with Genuine key		₹	
		e. MS Office installation w/o genuine key		₹	
		f. MS Office installation with genuine key		₹	

	g.	Diagnose Issues on hardwares & softwares		₹	
	h.	Cleaning of CPU		₹	
3	Replacement of RAM				
	a.	DDR3 4GB RAM		₹	
	b.	DDR3 8GB RAM		₹	
	c.	DDR4 4GB RAM		₹	
	d.	DDR4 8GB RAM		₹	
4	Hard Disk Replacement:				
	a.	128/120gb SSD		₹	
	b.	240/250 gb SSD		₹	
	c.	500/512 gb SSD		₹	
	d.	128/120gb m.2 SSD		₹	
	e.	240/250 gb m.2 SSD		₹	
	f.	500/512 gb m.2 SSD		₹	
	g.	500GB hard Disk (traditional)		₹	
	h.	1tb Hard disk (traditional)		₹	
5	Processor Replacement:				
	a.	intel Dual Core (1155 socket)		₹	
	b.	Intel Dual Core (Socket 1150)		₹	
	c.	Intel Dual Core (Socket 1151)		₹	
	d.	Intel Dual Core (Socket 1200)		₹	
	e.	Intel Dual Core (Socket 1700)		₹	
	f.	Intel i3 Processor (socket 1155)		₹	
	g.	Intel i3 Processor (socket 1150)		₹	
	h.	Intel i3 Processor (socket 1151)		₹	
	i.	Intel i3 Processor (socket 1200)		₹	
	j.	Intel i3 Processor (socket 1700)		₹	
	k.	AMD Ryzen 3 3200G processor		₹	
	l.	AMD Ryzen 5 3400G Processor		₹	
6	SMPS Replacement				
	a.	Generic 450W		₹	
	b.	Generic 500W		₹	
	c.	Branded 450W		₹	
	d.	Branded 500w		₹	
7	Miscellaneous:				
	a.	PCI LAN Card		₹	
	b.	USB LAN Card		₹	
	c.	PCI Sound Card		₹	
	d.	USB Sound card		₹	

	f.	CPU Cabinet/Case (Generic)		₹	
--	----	----------------------------	--	---	--

2	PRINTERS				
	1	Solenoid Replacement	600 nos	₹	
	2	Power board replacemnt		₹	
	3	Logic card replacement		₹	
	4	Teflon replacement		₹	
	5	Pressure roller replacement		₹	
	6	Laser Unit replacement		₹	
	7	Printer service		₹	
	a.	Diagnosing issues & Problems etc.		₹	
	b.	Cleaning		₹	

3	COPIER MACHINE				
	A.	KONICA MINOLTA	65 NOS		
	1	Drum Unit replacement		₹	
	2	Developer +HVT replacement		₹	
	3	Blade replacement		₹	
	4	Bushing replacement		₹	
	5	Spacer roller replacement		₹	
	6	Heater roller replacement		₹	
	7	Gear replacement		₹	
	8	Drum lock replacement		₹	
	9	Chips replacement		₹	
	10	Paper sensor replacement		₹	
	11	Transfer roller replacement		₹	
	12	Selenoir repair/replacement		₹	
	13	Mainboard replacement	₹		

3	COPIER MACHINE				
	B	RICOH	59 NOS		
	1	Drum Unit replacement		₹	
	2	Developer +HVT replacement		₹	
	3	Blade replacement		₹	
	4	Bushing replacement		₹	
	5	Spacer roller replacement		₹	
	6	Heater roller replacement		₹	
	7	Gear replacement		₹	
	8	Drum lock replacement	₹		

	9	Chips replacement	₹	
	10	Paper sensor replacement	₹	
	11	Transfer roller replacement	₹	
	12	Selenoir repair/replacement	₹	
	13	Mainboard replacement	₹	

3	COPIER MACHINE			
	C	CANON		
	1	Drum Unit replacement	₹	
	2	Developer +HVT replacement	₹	
	3	Blade replacement	₹	
	4	Bushing replacement	₹	
	5	Spacer roller replacement	₹	
	6	Heater roller replacement	₹	
	7	Gear replacement	₹	
	8	Drum lock replacement	₹	
	9	Chips replacement	₹	
	10	Paper sensor replacement	₹	
	11	Transfer roller replacement	₹	
	12	Selenoir repair/replacement	₹	
	13	Mainboard replacement	₹	

3	COPIER MACHINE			
	D	HP LASERJET		
	1	Drum Unit replacement	₹	
	2	Developer +HVT replacement	₹	
	3	Blade replacement	₹	
	4	Bushing replacement	₹	
	5	Spacer roller replacement	₹	
	6	Heater roller replacement	₹	
	7	Gear replacement	₹	
	8	Drum lock replacement	₹	
	9	Chips replacement	₹	
	10	Paper sensor replacement	₹	
	11	Transfer roller replacement	₹	
	12	Selenoir repair/replacement	₹	
	13	Mainboard replacement	₹	

3	COPIER MACHINE				
	E	SHARP			
	1	Drum Unit replacement	2 NOS	₹	
	2	Developer +HVT replacement		₹	
	3	Blade replacement		₹	
	4	Bushing replacement		₹	
	5	Spacer roller replacement		₹	
	6	Heater roller replacement		₹	
	7	Gear replacement		₹	
	8	Drum lock replacement		₹	
	9	Chips replacement		₹	
	10	Paper sensor replacement		₹	
	11	Transfer roller replacement		₹	
	12	Selenoir repair/replacement		₹	
	13	Mainboard replacement		₹	

3	COPIER MACHINE				
	F	KYOCERA			
	1	Drum Unit replacement	2 NOS	₹	
	2	Developer +HVT replacement		₹	
	3	Blade replacement		₹	
	4	Bushing replacement		₹	
	5	Spacer roller replacement		₹	
	6	Heater roller replacement		₹	
	7	Gear replacement		₹	
	8	Drum lock replacement		₹	
	9	Chips replacement		₹	
	10	Paper sensor replacement		₹	
	11	Transfer roller replacement		₹	
	12	Selenoir repair/replacement		₹	
	13	Mainboard replacement		₹	

4	AIR CONDITIONER				
	1	Gas Refill	90 nos	₹	
	2	Compressor replacement		₹	
	3	Capacitor replacement		₹	
	4	Indoor Unit Fan Motor replacement		₹	

	5	Indoor Unit Powerboard		₹	
	6	Gas pipe replacement/Welding		₹	

5	WATER COOLER				
	1	Servicing/Cleaning	14 nos	₹	
	2	Fan Motor replacement		₹	
	3	Fan blade		₹	
	4	Compressor replacement		₹	
	5	Filter replacement		₹	
	6	Power port replacement		₹	

6	CATRIDGE REFILL/REPAIR				
	1	Drum replacement		₹	
	2	Doctor Blade replacement		₹	
	3	Wiper Blade		₹	
	4	Powerder refill + Waste tank clean		₹	
	5	Magnetic roller replacement		₹	

7	Television				
	1	Backlight Replacement	17 nos	₹	
	2	Motherboard replacement		₹	
	3	LCD/LED replacement		₹	

8	Refrigerators				
	1	Gas refill	6 nos	₹	
	2	Cooling chamber replacement		₹	
	3	Compressor replacement		₹	

Signature : _____

Name of Owner/Proprietor : _____
(in block letter)

Seal :