

## **PROACTIVE DISCLOSURE ON RTI ACT 2005**

### **Secretariat Administration Wing General Administration Department**

#### **Proactive Disclosure under Section 4(1)(b)(iv) : the norms set by it for the discharge of its functions:**

- 1.** Information sought under RTI is furnished to the applicants as earlier possible within the time frame of the Act.
- 2.** Appeals and complaints are taken up on the basis of first come first served basis.